

BCS-128 -Venturing Monthly Program FORUM



Creating and Supporting Venturing
The Monthly Program

REVIEW

- BCS-108 Effective Roundtables I
- BCS-109 Effective Roundtables II

ESSENTIAL ELEMENTS



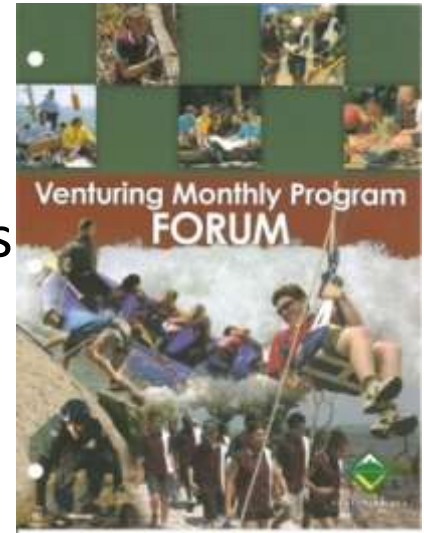
Creating and Supporting the Venturing Monthly Program FORUM



Structure

Current Resources

- Good resources are beginning to be available for organizing Venturing FORUMS
- **“Venturing FORUM (Roundtable) Guide”**
 - Guidelines for organizing
 - Planning ideas
 - How-To’s, Games & Program Features
- **Venturing & Boy Scout Literature**
 - Venturing Leader’s manual
 - Merit Badge pamphlets
 - Ranger Guidebook
- **Experienced Scouters and Scouting Professionals**



The Venturing Forum Guide

What is a Venturing Forum?

(Supplemental Training)



The Aim & Purpose

- To provide training, information, & motivation to Adult Leaders and Crew Officers
- To help ensure the success of the crews in your district or council

The Venturing Forum Guide

Who Attends?

Crew Advisors & Assistant Advisors

Committee Chairs

Unit Commissioners

Youth officers

(on occasion – advisors should invite)



The Venturing Forum Guide

When?

Monthly



Hold Venturing Roundtables along with Cub Scout and Boy Scout Roundtables

Start with joint announcements then break to own meeting

Provides visibility of the Venturing program

Quarterly

Depending on Time & Distance to Travel

The Responsibilities of the Venturing Forum Commissioner:



Assemble an exciting, motivational, and informative FORUM.

Recruit and train a team for both adult & youth volunteers.

Recruit Consultants from the community.

Serve as a member of the District Commissioner Staff.

Coordinate with the Training Team to provide supplemental training opportunities.

Spend as much time planning a FORUM as conducting one.

Be Flexible and responsive to the needs of
Venturing Crew Advisors and Youth Officers

Who Attends Forums

Designed for ALL Adult Leaders

Advisors / Associate Advisors

Skippers / Mates

Crew and Ship Committee members

Unit Commissioners

Youth Officers, on occasion and when appropriate.

Subjects offered that would apply to them, such as,

how to conduct an open house,

crew review, leadership skills course, how to elect officers,

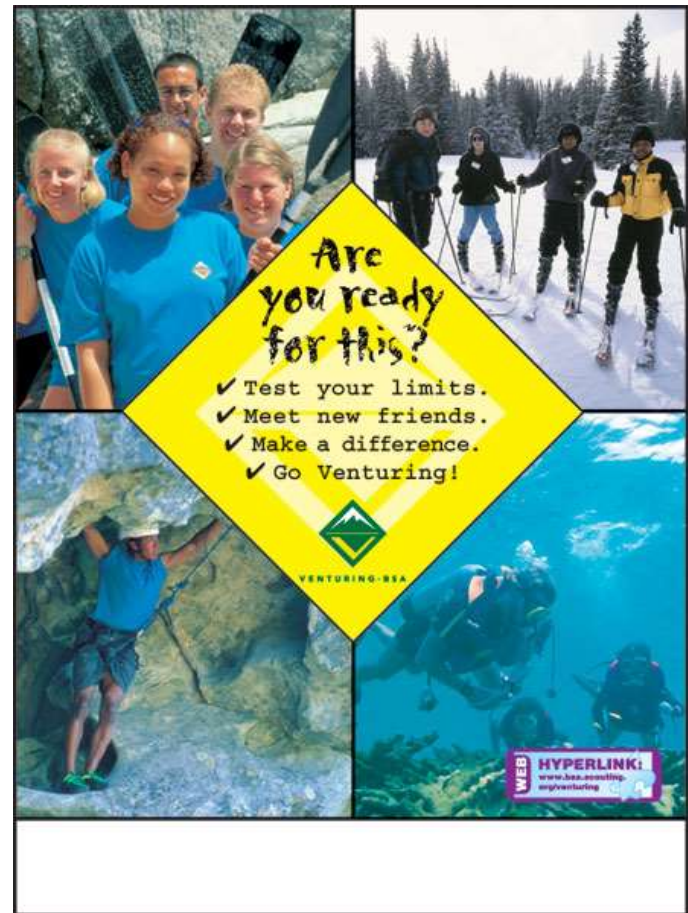
Venturing Officer's Association, Teen Leader's Council



The Successful Venturing Forum

People will come when there is:

- Fellowship & Importance
Sense of Belonging
Valuable Ideas
- Learning is largely by doing (watch then practice)
- Dependable schedule
- When there is a sense of *"Planning"*





The Successful Venturing
Forum

***Thoughtfully
Planned***

***Carefully
Prepared***

***Smartly
Accomplished***

Advanced Planning Brings Better Results

Crew Leader Input
(Program Features & How-To Sections)

Unit Commissioner Input

Council / District Calendar

Annual Venturing FORUM planning conference

Quarterly meetings of key staff

Monthly planning meetings

*****Follow Up*****



Annual Venturing Forum Planning Conference – Part I

- ❖ Review from last year
- ❖ Survey Results
- ❖ Program Features
- ❖ (Most everything that would or could deal with the Venturing Program)
- ❖ How-To Section
- ❖ Those items that deal with the “Operations” of a Crew



Annual Venturing Forum Planning Conference – Part II



- ❖ Review of the FORUM Guide
- ❖ Work on the Annual Plan (Page 6 of the Guide)
- ❖ Build a “TEAM”
- ❖ Fill in the FORUM Commissioners Work Plan
- ❖ Work sheet

Forum Planning Work Sheet

There is NO suggested theme or subject for each month as in the Cub Scout & Boy Scout Roundtables



You and your staff choose the specifics of each month

The plan is set at the Annual Staff meeting
(mix-n-match)
based on the needs and desires of the Crews

?? Remember the Surveys ??



How-To Survey

To the Crews:
Adult Leaders
&
Crew Officers



Venturing Forum How-To Section Survey

(Given to All Venturing Adults and Crew Officers)

The how-to section is a 20-minute segment of each Venturing forum. If demand dictates, two how-to sections could be conducted in one forum. A longer how-to session may result in a shorter program section—scheduling flexibility is left to the forum commissioner and the staff. There is no standard program—the forum staff should do whatever works best for the participants in their particular district.

CAN TEACH	NEED HELP	HOW-TO SUBJECTS
		How to Conduct a Crew Officers' Seminar (Annual Planning Retreat)
		How to Conduct the Program Capability Inventory (PCI)
		How to Conduct a Crew Officers' Briefing
		How to Plan a Superactivity
		How to Elect Crew Officers
		How to Recruit Parents
		How to Conduct an Open House
		How to Conduct Ethical Controversies
		How to Conduct the Venturing Leadership Skills Course
		Leadership—Division of Responsibilities
		Venturing Adult Recognition
		Religious and Community Life Bronze Award and Religious Emblems
		Venturing Youth Awards and Scholarships
		How to Conduct a Crew Review
		Venturing Uniforming and Insignia
		How to Conduct a Brainstorming Session
		How to Conduct a Reflection
		Conducting a Safe Program

Name _____ Crew No. _____ Position _____
 Advisor _____ Phone No. (Home) _____ (Work) _____
 Address _____ E-mail address _____ Fax No. _____
 City _____ State _____ Zip _____



Program Features Survey

To the Crews:
Adult Leaders
&
Crew Officers



Venturing Forum Program Features Survey

(Given to All Venturing Adults and Crew Officers)

A program feature is a 40-minute segment of each Venturing forum.

CAN TEACH	NEED HELP	PROGRAM FEATURES
		Trek Safely
		Climb On Safely
		Safe Swim Defense
		Safety Afloat
		Conservation
		First Aid
		Cooking
		Emergency Preparedness
		Land Navigation
		Leave No Trace
		Wilderness Survival
		Backpacking
		Cave Exploring
		Kayaking
		Snorkeling
		Cycling/Mountain Biking
		Mountaineering
		Outdoor Living History
		Physical Fitness
		Archery
		Rifle and Shotgun
		Other

Points to consider:

- BSA safety rules
- Crews and troops working together
- Invite Scoutmasters

Name _____ Crew No. _____ Position _____
 Advisor _____ Phone No. (Home) _____ (Work) _____
 Address _____ E-mail address _____ Fax No. _____
 City _____ State _____ Zip _____

The Work Plan

PLANNING

VENTURING FORUM COMMISSIONER'S WORK PLAN

Time
Line of
Specific
Duties
for Each
Month

JOBS TO DO	Days Before RT	Specific Dates for Developing Forums for Month of:											
		Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July
1. Develop forum outline and promotional plan with district executive and/or district chairman.	-45												
2. Review next two months programs and promotion/marketing plan at monthly district commissioners' meeting.	-40												
3. Confirm meeting place and make assignments with staff for next month's forum program.	-35												
4. Announce location and program highlights for next forum.	-30												
5. Follow up on forum program assignments.	-20												
6. Prepare notices for council/district newsletters and Web sites.	-18												
7. Follow up with district executive and/or district chairman on plans.	-15												
8. Mail and/or e-mail notices or newsletter to crew Advisors.	- 9												
9. Second follow-up on forum assignments.	- 8												
10. Final check on arrangements and properties at forum staff meeting.	- 5												
11. Telephone and personal contacts.	- 2												
12. Check meeting room arrangement and facilities.	- 1												
13. VENTURING FORUM	0												
14. Follow up attendance—return borrowed equipment—thank-you notes to helpers.	+ 1												





Planning Worksheet

Agenda
Of Each Month
&
Who Is Responsible



Venturing Forum Planning Work Sheet

Month _____ Year _____

Opening—5 minutes

Ceremony

Crew No. _____

Welcome new people

Recognition

Announcements

How-To Section—20 minutes

Subject—Run by _____

Activity—10 minutes

Activity/game—Run by _____

Program Feature—40 minutes

Subject—Run by _____

Closing—5 minutes

Crew No. _____

Wrap-up—Food and Fellowship

Assignments

Food—Crew No. _____

Cleanup—Crew No. _____

The Annual Plan



The Plan for Each
Month
&
Who is
Responsible for
Each Portion of
the Meeting

How to Complete the Venturing Forum Annual Plan

Opening—Ask crews to rotate presenting an opening ceremony.

How-To Subject—Based on the results of the How-To Section Survey, insert a how-to module each

month (Venturing adult leaders, crew officers, consultants, and professional staff should be asked to help).

Activity—Choose from the "Activities/Games" section and/or your own activities/games.

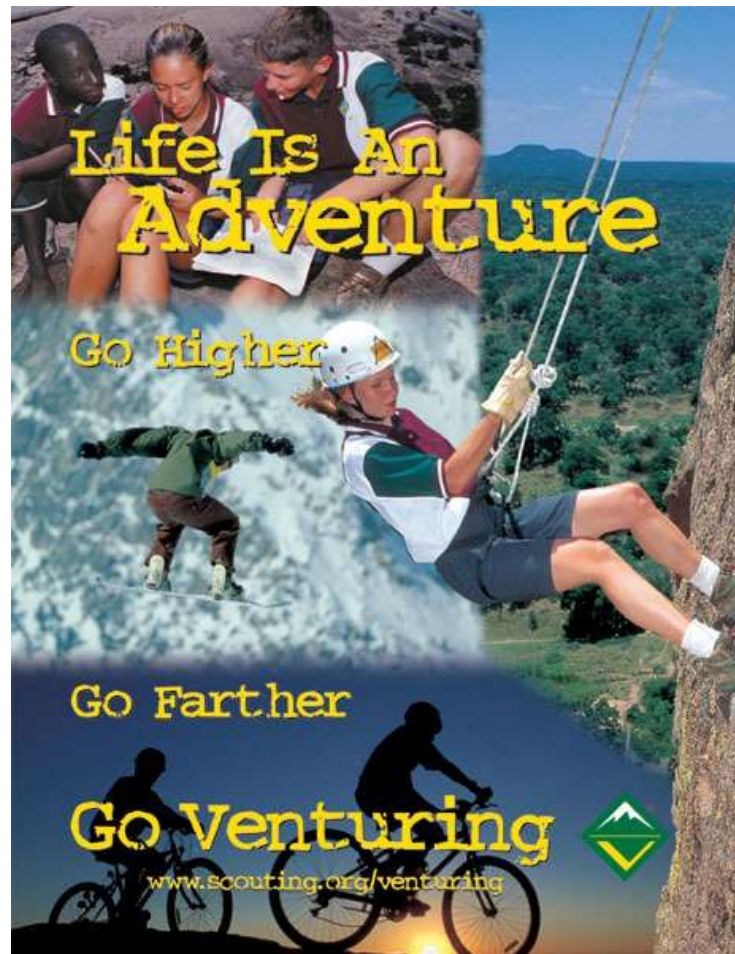
Program Feature—Based on the results of the Program Features Survey—insert a program feature module each month. (Venturing adult leaders, crew officers, consultants, and professional staff should be asked to help).

Closing—Ask crews to rotate presenting a closing,

VENTURING FORUM ANNUAL PLAN

	Opening (crew or person)	How-To Subject (crew or person)	Activity (crew or person)	Program Feature (crew or person)	Closing (crew or person)
August					
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					
July					

Let's do a Monthly FORUM!



Venturing Forum Planning Worksheet

Month _____ Year _____

Opening - 5 Minutes
Ceremony
Welcome new people
Recognition
Announcements

Crew No. _____

How - To Section - 20 Minutes

Subject - Run by _____

Activity - 10 Minutes

Activity / Game - Run by _____

Program Features - 40 minutes

Subject - Run by _____

Closing - 5 Minutes

Crew No. _____

Wrap-up - Food and Fellowship

Assignments

Food - Crew No. _____

Cleanup - Crew No. _____



Available Resources

Venturing Monthly Program FORUM #34342

Administration of Venturing for Councils and Districts #35534

Venturing Leadership Specific Training #33491D

Venturing Leader Manual #34655E

Venturer / Ranger Handbook #33494

Venturing TRUST Award Handbook #33154

Quest Handbook-Venturing Sports and Fitness Award #33151

Troop Program Features Volume 1-2 & 3 #33110A / 33111 / 33112

Troop Program Resources #33588A

Merit Badge Pamphlets

Varsity Scout Program Features Pamphlet No. 1 - 2 & 3 #34837 / 34382 / 34389

Varsity Scout Leader Huddle Planning Guide #3504

Sea Scout Manual # 33239C

Boy Scouts of America Field book #33104





PROGRESS RECORD FOR THE
FORUM (ROUNDTABLE)
COMMISSIONER
&
STAFF

? ? QUESTIONS ? ?



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