The major resources for this program are the Cub Scout Roundtable Commissioner and Staff Basic Training Manual (33013), the Boy Scout Roundtable Commissioner Training (34256A) and the Venturing Monthly Program FORUM (34342).

Other useful resources for this course are the current editions of the Cub Scout Roundtable Planning Guide, Boy Scout Roundtable Planning Guide, (i.e.; 2008-2009 & 2009-2010).

Who is Responsible for the over-all Venturing FORUM (Roundtable)?

I. REVIEW Effective Roundtables I & II (BCS-108 & BCS-109)

Essential Elements – The will to do & the skill to do

Who attends?

When & Where

Why people attend

II STRUCTURE

Combined or Separated?

Basic Ingredients - Exhibits / Display / Literature

Opening - Ceremony & Welcome & Recognition & "Inter Crew Communications" aka.

(Announcements)

How-To Section

Activity (game)

Program Features

Closing

Wrap-Up / Food & Fellowship

The Need

III. THE MONTHLY FORUM GUIDE (INTRODUCTION)

A. What is a Venturing Forum?

Monthly vs. Quarterly / Supplemental Training / Continuing Education / Helpful Information /

- B. The "<u>AIM</u>" of the Venturing FORUM is to provide training, information, and motivation to Venturing adult leaders & <u>crew officers</u>.
 - C. The FORUM should be considered "Supplemental Training" to Venturing Leadership Specifics. A continuation of leader training and education.
 - D. Adults & Youth Officers should receive helpful information about upcoming events (District Area Council Region) that should help them to be more effective leaders.
 - E. Most important goal of a Venturing FORUM is to motivate adult leaders and youth officers. It should be Inspirational, create enthusiasm, and help adult and youth leaders implement the *vision* and *promise* of Venturing.
- *NOTE* The primary purpose of the FORUM is to help ensure the success of the crews in your district & council

IV. THE JOB OF THE VENTURING FORUM COMMISSIONER

- 1. Put together an exciting, motivational, and informative FORUM.
- 2. Recruit and train a team for both adult & youth volunteers.
- 3. Recruit Consultants from the community.
- 4. Serve as a member of the District Commissioner Staff.
- 5. Coordinate with the Training Team to provide supplemental training opportunities.
- 6. Spend as much time planning a FORUM as conducting one.
- 7. Be Flexible and responsive to the needs of Venturing Crew Advisors and Youth Officers'

V. WHO ATTENDS FORUMS

- 1. Designed for ALL Adult Leaders / Advisors Associate Advisors / Skippers / Crew and Ship Committee members / Unit Commissioners /
- 2. Youth Officers, on occasion and when appropriate. Subjects offered that would apply to them, such as, "how to conduct an open house, crew review, leadership skills course, how to elect officers" etc.

VI. THE SUCCESSFUL VENTURING FORUM

People will come when there is:

- A.. Fellowship / Importance / sense of belonging / valuable ideas / learning is largely by doing (watch then practice) / dependable schedule / when there is a sense of "Planning"
- B. Thoughtfully planned
- C. Carefully prepared
- D. Smartly accomplished

VII. ADVANCED PLANNING BRINGS BETTER RESULTS

- A. Crew Leader Input (Program Features & How-To Sections)
- B. Unit Commissioner Input
- C. Council / District Calendar
- D. Annual Venturing FORUM planning conference
- E. Quarterly meetings of key staff
- F. Monthly planning meetings
- G. **Follow Up**

VIII. ANNUAL VENTURING FORUM PLANNING CONFERENCE

- A. Review from last year
- B. Survey results
- C. Program Features
- D. <u>DISCUSS SURVEYS</u> (Most everything that would or could deal with the Venturing Program)
- E. How-To Section DISCUSS SURVEYS (Those items that deal with the "Operations" of a Crew)
- F. Review of the FORUM Guide
- G. Work on the Annual Plan DISCUSS SURVEYS
- H. Build a "TEAM"
- I. Fill in the FORUM Commissioners Work Plan (page 5)
- J. Work sheet

IX. FORUM PLANNING WOEK SHEET

- A. Suggested agenda? There is NO suggested theme or subject for each month. You and your staff choose the specifics of each month. At the Annual Staff meeting mix-n-match based on the needs and desires of the Crews.
- B. Remember the Surveys??
- C. Let's do a Monthly FORUM.
 - 1. Bases on the Surveys Several Crews need help with the "Program Capability Inventory
 - 2. Several Crews need help with Cooking
 - 3. Crew 2 (On the Survey "Can Teach")
 - 4. Crew 4 (On the Survey "Can Teach")
 - 5. In the "How-To" section for the PCI it list the resources for the PCI (Pass Out the Packet) Discuss each Resource briefly.
 - 6. For the Game, Group Juggling was chosen and assigned to a Crew.
 - 7. The "Program Features, section for Cooking, it lists the Resources (Pass out the next packet) Discuss each Resource briefly.
 - 8. Discuss how the entire FORUM should and could fall into place.
- X. PROGRESS RECORD FOR THE FORUM (ROUNDTABLE) COMMISSIONER
 - A. Discuss the Progress Record for R.T. Commissioner
 - B. Discuss the Progress Record for R.T. Commissioner Staff

XI. SUMMARY & QUESTIONS

District Commissioner

Roundtable Commissioner

Cub Scout Roundtable Commissioner (Staff)

Boy Scout Roundtable Commissioner (Staff)

Venturing FORUM (Roundtable) Commissioner (Staff)